

**Broward Education Foundation
Charter of the Community Engagement Committee
May 2015**

Purpose and Mission Alignment:

The purpose of the Community Engagement Committee is to provide for strategic community interactions between the Broward Education Foundation and the local and extended community through conversations that create information relative to the mission and vision of the Foundation. The outcomes of that engagement will be to forge lasting partnerships with the Broward Education Foundation.

We believe that conversations on community hopes and challenges will create the public knowledge that the Foundation needs to facilitate change in public education and root our decisions in what matters most to people. The emphasis in community engagement is turning outward, sharing aspirations and making progress in improving education together.

Responsibilities:

- Educate the Foundation Board, the staff and key stakeholders on the “turning outward” philosophy of community engagement and other research-based methodologies for broadening and deepening partnerships;
- Identify key civic and corporate groups whom the Foundation should convene for “turning outward” conversations;
- Provide recommendations for training facilitators, targeting groups, and disseminating public knowledge from these conversations;
- Provide strategies for using “turning outward” conversations to broaden the range of the Foundation’s partnerships and to deepen existing relationships;
- Provide strategies for maximizing current Board member connections in our “turning outward” initiative.
- Make recommendations to the Development Committee and the Governance Committee on how to maximize the engagement of key participants.

The Authority of the Community Engagement Committee

The Committee shall have the resources and authority to discharge its responsibilities, including the authority, to the extent it deems necessary or appropriate, to recommend the engagement of independent advisors as it deems necessary to carry out its responsibilities. Notice of the engagement of any such independent advisors shall be given to the Executive Committee. Such independent advisors may be the regular advisors to the Foundation. The Committee is empowered, without further action by the Board, to cause the Corporation to pay the compensation of such advisors as established by the Committee. The Committee shall keep the Chief Executive Officer and the Executive Committee of the Board advised as to the general range of anticipated expenses for outside consultants and experts.

The Committee shall have the authority to conduct or authorize investigations into any matters within the scope of its responsibilities as it shall from time to time deem necessary or appropriate, including the authority to request any officer, employee or advisor of the Foundation to meet with the Committee or any advisor engaged by the Committee.

Certain Operational Matters Regarding the Community Engagement Committee.

The Committee shall report to the Executive Committee of the Board which meets monthly of the actions taken or the conclusions reached by the Committee, at such times as deemed appropriate by the Committee or at such times as requested by the Board or the Chairman thereof.

Community Engagement Committee Reporting

The Committee reports directly to the Executive Committee. All actions or directions reserved or permitted to be taken, or required to be taken, by the Board under this Charter shall be validly taken if approved in the manner set forth in the Bylaws governing the general approval of actions taken or permitted to be taken by the Board at a meeting of the Board at which a quorum is present. Any action permitted to be taken by the Board at such meeting may be taken by written consent as permitted by the Bylaws.

Community Engagement Committee Composition and Meetings

The Committee shall comprise no less than three (3) directors or such other number of directors as the Board shall determine from time to time. One such member of the Committee shall serve as the chairperson thereof (the "**Committee Chair**"). Each member of the Committee shall be free of any relationship that, in the opinion of the Board, would interfere with his or her individual exercise of independent judgment.

The Community Engagement Committee members shall be appointed by the Chair of the Board of Directors and appointed by and serve at the discretion of the Board. Unless the Board provides otherwise by resolution, the Chairman of the Board shall designate one of the director(s) to be the Committee Chair.

The Committee shall meet at least four (4) times annually (which may include meetings by teleconference or similar communications) and at such other times as it deems necessary to fulfill its responsibilities. The Committee Chair shall prepare or approve an agenda in advance of each meeting. The Committee shall maintain minutes of each meeting of the Committee, reflecting the actions authorized or taken by the Committee at each such meeting. Members of Executive Committee of the Board or others may attend meetings of the Committee, as requested by the Committee. The Committee (or the Chairman thereof) may appoint a person, who need not be a member of the Committee, as secretary of the Committee. The Committee may delegate its authority to one or more subcommittees (which may, but shall not be required to, consist of only 1 person) of the Committee, provided that each member of such subcommittee is a member of the Committee.

Unless the Executive Committee of the Board provides otherwise by resolution, at all meetings of the Committee, a majority of the then authorized members of the Committee shall constitute a quorum for the transaction of business coming before the Committee, and the vote of a majority of the members of the Committee present at any meeting at which there is a quorum shall be the act of the Committee. Unless otherwise restricted by the Corporation's Articles of Incorporation or Bylaws, any action required or permitted to be taken at any meeting of the Committee may be taken without a meeting if all members of the Committee consent thereto in writing or by electronic transmission, and the writings or electronic transmissions are filed with the minutes of proceedings of the Committee.

The Committee shall be permitted to adopt such other rules and procedures, and amend and repeal such rules and procedures, as shall be necessary or incidental to the conduct of the business of the Committee, except as otherwise provided by the Board.

Performance Review

The Committee shall conduct an annual performance evaluation of itself, including a review of the compliance of the Committee with this Charter. The Committee shall annually review and reassess the adequacy of this Charter and recommend any proposed changes to the Board for approval.